**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held in Overton Memorial Hall on

Monday 10th March 2025 at 7.00pm

**Parish Councillors Present:** J Higginson

D Hamer

P Fleming J Dean

S Bargh

D Edmondson

**Apologies** S Ayrey

L Molloy

**Also Present:** Parishoners - D Tierney

D Leach

J Holden

D Williams

C Mashiter – Clerk

The meeting opened at 7.00pm

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| **25-025** | **Dispensations and Declarations of Interest**  There were no dispensations or declarations of interest |  |
| **25-026** | **Public Participation.**  D Tierney showed concerned about the overhanging hedges and tree branches, on Chapel Lane in particular. People are having to step into the road to pass by. This is a County Issue and she was advised to access the County Council website and enter the details in Love Clean Streets. If she experiences any difficulties to contact the clerk.  There is debris in Trailholme Wood, broken palettes and fallen branches. – The council will get this removed.  Will the boat planter on the Globe Car Park be refilled? The clerk will contact The Scout Group and Pearson’s Nursey who usually between them, undertake this task on behalf of the village.  Are there any plans for VE Day celebrations? This was an item on the Agenda for discussion later in the meeting but there would be something.  D Leach is concerned about speeding, one car in particular appears to use the village roads as a race track. There have been near misses on more than one occasion. A member of the council will attempt to monitor this and get a number plate registration which can then be passed to the police for further action  There is frequent parking, completely on the pavement, at the beginning of Chapel Lane apparently by care workers who visit a nearby house four times a day. They also consistently cut the corner on their approach to the house concerned. A polite request to the care company will be made. Again this is a county issue  There is increased heavy traffic due to the development at Manor Farm which will go on for sometime. Mr Williams from the Manor will speak to the delivery companies and try and reach an amicable solution. The Parish Council will also monitor this.  J Holden is concerned about the uneven surface of the pavement of Pedder Grove. There are a lot of residents in the area with mobility issues and this is a trip incident. Another County issue and advised to contact County and record this in Love Clean Streets. If this is a problem get back to the Council Clerk.  D Williams -Manor Bay Escapes. An update was given on the plans for the site - 6 properties to be built by the end of December 2025, 4 x 3 bedrooms and 2 x 2 bedrooms, by Crown Property Developments, at this time the properties will go up for sale to be bought by Manor Bay Escapes. The timber frames will start to arrive on site in the next few weeks. The development will be a quiet holiday retreat and will not become a holiday park. The Manor House itself will be an integral part of this development. The need for a shop to service the properties has been considered and the most likely place at this time is a conversion of the ‘stick house’. Should this not be viable, consideration will be given to using one of the cabins for the purpose or using a mobile unit. The stick house cannot be donated to the village as a community facility because it is included as a listed building along with the Manor itself. Access is yet to be formulated but this will involve liaison with the County Council. The initial thought is to use the entrance off Chapel Lane and this access could also be useful for deliveries, a café and a farm shop. More information would be given out at a public display in the Memorial Hall later in the week. Any feedback would be much appreciated. | **Clerk**  **Clerk**  **Clerk**  **Clerk**  **DH**  **Clerk**  **Council Members**  **Clerk** |
| **25-027** | **Reports from County Councillors –** None |  |
| **25-028** | **Minutes of Previous Meeting**  The minutes of the February meeting, previously circulated, were approved as a true record and signed by Cllr J Higginson – Chairman. |  |
| **25-029** | **Updates and Progress from Previous Meeting**  Mrs Molloy was going to attend a meeting of the Bus Users Group on March 13th and will report back at the next meeting. The £5 membership cannot be met by the Parish council as this is not for an official sub committee. Ongoing  Sunderland Point heritage Centre grant request, No final figure was available. Ongoing  NALC - Consultation on Standards and Road Traffic to be filed for future reference if needed. Complete  Lancashire Road Safety Partnership Updates to be filed.  Complete  Refuse Bin Sunderland Point – to be monitored at the start of the new financial year. Ongoing  Sunderland Point Toilet Block purchase – No progress.  Until this is sorted out, we will not do any renovations.  Ongoing  Share The Road signs - The clerk to look for appropriate signs that we can put up ourselves. Ongoing  Overton Stone, not yet finished Ongoing  Trailholme Road, Kersey Meadow and the Play Park all separate agenda items. | **LM**  **Clerk**  **Clerk**  **Clerk**  **Clerk**  **Clerk**  **Clerk**  **DE** |
| **25-030** | **Governance**  Annual Parish Meeting, Wednesday 14th May 2pm in the Memorial Hall. WI be asked to help with simple refreshments. Ongoing Lancashire Parish and Town Council Charter, previously circulated. Complete for now Noted Lancaster City Council Planning Policy update, clerk to complete and file Complete  NALC Chief Executive bulletins, file Noted | **Clerk**  **Clerk**  **Clerk** |
| **25-031** | **Finance**  Zurich, AJG, Clear and Ecclesiastical to invited to quote, new for old and depreciating asset before the renewal date 1st June 2025 Ongoing  VE Day celebrations. £150 to be spent on bunting, table napkins and tablecloths. Ongoing  AGAR return - D Leathem be asked to audit the year end accounts. Ongoing | **Clerk**  **Clerk**  **Clerk** |
| **25-032** | **Payments**  **Cheques** Clerk **264.56**  Salary 311.00  PAYE **-** 62.20  248.80  Vodafone 15.76  13.13 + 2.63 vat  **Card** Post Office **4.50**  Recorded letter to Mr Preston  **D/Ds**  Waterplus S/Pt toilets **15.08**  E-On Next S/Pt toilets **31.29**  Electricity 29.80  + 1.79 vat  **On Line** HMRC -PAYE **62.20**  **TOTAL PAYABLE 377.63** |  |
| **25-033** | **Training**  The clerk ILCA training Ongoing | **Clerk** |
| **25-034** | **Planning**  24/00880/FUL – Amendment to application for storage shed for Christine Mashiter at Overton Bowling Club Pavillion  No comments needed, for information. Complete  Middleton Sub Station Meeting – No one going. Complete |  |
| **25-035** | **Parish Matters**  PROW/Church boundary fence repair . Ongoing  Ball Court – Spacehive funding. Three donations to date £1,060 At least 17 more sponsors needed for the application to be considered. More publicity needed. Clerk to produce 500 x A5 handout for distribution. Detail to be circulated before production. JH will get back to Rachel Harrison for more coverage and other fund raising ideas to be progressed. Ongoing  Mrs Tyrell’s fence repair pending alterations to play park.  Quote from Lancaster City Council for mowing the play park and emptying the bins £427.77 +vat. Accepted  Work to repairs and maintenance at the play park will begin in 3 months. Ongoing  Kersey Meadow. Field gate to be padlocked.  Overton Flag – alternative designs being created. Ongoing  Land on Trailholme Lane. Further information has been passed to the solicitor regarding the siting of a bench in 2012. Ongoing  Main Street road closure in April. Notices posted. Complete  Love Clean Streets – a report has been made regarding a pothole on Church Grove opposite St Helen’s Road and 2 pot holes on Middleton Road near the stables. Ongoing  VE Day 80th Anniversary Celebrations – Thursday 8th May  A flag to be purchased for £8.09 + vat from The Flag Shop to be hoisted at 9am. A Beacon Brazier to be lit on the Blue Potts at 9.30pm in line with the country. JH to approach someone to fabricate a brazier. £500 budget agreed.  Logs to be sourced. – Northwest Logs?  The clerk to liase with the Memorial Hall Committee regarding the main event, Afternoon tea dance? WI are prepared to get involved with refreshments. Ongoing  Stage Coach have not yet been in touch with regard to reinstating the bus terminus. Proposal to install stone bollards on the perimeter as a deterrent accepted.  Ongoing | **DE**  **Clerk/JH**  **JH**  **Clerk**  **DH**  **JH**  **Clerk**  **Clerk**  **Clerk**  **JH**  **Clerk**  **Clerk**  **DE/SB** |
| **25-024** | **Correspondence**  Invitation to Royal Garden Party – deadline missed  Invitation to VE Day service at Blackburn Cathedral – no one available to go.  Microsoft - Amendment to services form 2026 received  **Date of Next Meeting, Monday 14th April 2025 at 7pm in the Supper Room, Overton Memorial Hall** | **Clerk** |